

RFP CYF 20-01 Questions/Answers

ADDENDUM #1

TO: ALL POTENTIAL BIDDERS
FROM: Ryan Bolles
DSCYF – Procurement Administrator
DATE: June 12, 2020
SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS (RFP) – CYF 20-01 Client Transportation

The following is a list of questions and responses received to date and one clarification:

1. Question: Do you have any idea how many transportation trips are made in a year?
Answer: For the most recent 12 months here are the following estimates by division:
DYRS = 1600 trips; DFS=4000 trips; DPBHS=63 trips
2. Question: Because there are 35 points associated with "Experience", are organizations interested in expanding service delivery, to include "Transportation" for the first time, eligible to submit a proposal?
Answers: Yes, all proposals are welcome and will be scored accordingly. While the bidder's experience score may be low other factors will be considered as well.
3. Question: In the past, what has been the average hourly rate for a vendor provided escort?
Answer: We do not believe anyone has invoiced for an escort.
4. Question: Is internal and external surveillance permitted under this RFP? (Ie: camera, video)
Answer: DSCYF has strict confidentiality policies. However, bidders may propose use of such equipment indicating if its use is mandatory or negotiable. A final determination will be made during proposal review as DSCYF reviews the various factors.
5. Question: If the client brings their own escort, such as parent or medical aide, will there be a reimbursement for that individual since they would be occupying an available seat? If so, at what rate would be the reimbursed rate? The escort rate or the mileage rate?
Answer: The Department youth is listed on the referral and that youth can have up to 2 additional passengers as part of that one referral. Providers can only invoice for one person even if the client has 2 parents or support people with them. If there are more than 3 people for the transport than that needs additional DSCYF approval and the provider could invoice for each additional person at the 1.88 per mile rate.
6. Question: In the past, has the department paid a fee for individuals who have support or service animals? How has this issue been addressed in the past? ?
Answer: To our knowledge this has never occurred, but DSCYF would not deny the client the use of a support or service animal. Bidders should specify any concerns on this topic.
7. Question: What is the average number of available clients who will need transportation services by each county?
Answer: We do not have the trip breakdown by county. Only statewide in #1 above.

All other terms and conditions remain the same.

If you have any questions, please contact H. Ryan Bolles at herbert.bolles@state.de.us or 302-633-2701